**Guidance for the Use of Personal Vehicles for the Movement of Animals**

The use of personal vehicles must be justified and described in the animal protocol and approved by the IACUC prior to movement. This requirement only applies to covered activities/animals. Please refer to the IACUC Policy Movement of Animals Outside the Animal Housing Location to understand when this may be an appropriate option.

**What information do I need to include in my protocol or amendment?**

<table>
<thead>
<tr>
<th>Which section in e-Protocol?</th>
<th>What?</th>
<th>Why?</th>
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| 1. Protocol Activities       | Within the applicable section, the PI must provide a statement justifying the use of a personal vehicle and confirming that the IACUC Policy on Movement of Animals will be followed.  
- Imaging  
If there is no applicable section use  
- other - transportation | To assure the committee that the research team knows of the policy and will adhere to the expectations within the policy. |
| 2. Animal Use Location       | • For building select “other”  
• For Room select “personal vehicle” | This triggers IACUC staff to arrange for the vehicle and research staff to be available for inspection. |

What might IACUC members ask me during a vehicle inspection?

- What type of primary and secondary enclosures are used to transport animals? e.g. mice are placed within a microisolator cage in an opaque bag tied shut, raccoons are placed in a transport crate placed on/wrapped in a sheet or disposable pad.
- Where do you place the animals, cages, carrier, etc.?  
- What is the duration of time an individual animal may be outside of an approved housing area?  
- Will food/water be provided and how?  
- How are areas in the vehicle that come into contact with the animals and the enclosure sanitized following transportation?  
- What happens if there is a spill, the cage is knocked over or the animal urinates?  
- Who else drives this vehicle? Are they aware of and/or protected from allergen expos

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**IACUC Policy Movement of Animals Outside the Animal Housing Location**

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